

BYLAWS OF THE SOUTHERN LEHIGH DEMOCRATIC COMMITTEE

Article I - NAME

This organization shall be known as the SOUTHERN LEHIGH DEMOCRATIC COMMITTEE, of Lehigh County, Pennsylvania, hereinafter called the Committee.

The Southern Lehigh Democrat Committee and its members shall not discriminate against or harass anyone for any reason including, but not limited to: race, religion, nationality, disability, gender, gender identity, sexual orientation, age, ancestry, economic status, social status, marital status, or citizenship status.

Article II - PURPOSES

The primary goal for establishing a club is to strengthen the Democratic Party by building and organizing capable and experienced leaders and volunteers. Other goals are to foster Democratic ideals by stimulating an active interest in the Democratic Party; to contribute to party leadership and responsibility; to provide constructive roles for volunteers in Democratic politics; and to promote an active base. These goals are achieved through:

- a) Voter education
- b) Grassroots Organizing (GO) Team
- c) Voter registration
- d) Political and social events
- e) Candidate recruitment and support
- f) Party platform support
- g) Club programs and speakers
- h) Fundraising
- i) Party involvement
- j) Input to/from candidates and incumbents
- k) Community outreach
- l) Endorsing Candidates
- m) Media engagement
- n) Local, state and national Issue

Article III - MEMBERSHIP

- Registered Democrats in Coopersburg Borough, Lower Milford Township and Upper Saucon Township are eligible to join the Southern Lehigh Democratic Committee.
- Dues are to be collected by a treasurer or a member appointed by the treasurer of \$10 per member annually between September 1 and September 30.

Exceptions may be made at the recommendation of the Officers of the Committee.

- A member remains in good standing if he/she agrees to abide by the rules, regulations and code of conduct established by the committee.

Article IV - OFFICERS

- The officers of this organization shall consist of a Chairperson (or co-Chairs), Vice Chairperson (one or more), Secretary, Treasurer and Outreach Advisor. These officers shall be elected at the Committee organizational meeting and shall serve for a term of two years, at the end of which new elections for officers shall be held.
- Vacancies shall be filled by vote of the Committee.
- In the event of death, resignation or the permanent move from the designated locations of any of the above named officers, their places shall be declared vacant and be filled at the next regular meeting of the Committee. A statement of such changes in the officers of the Committee shall be communicated to the Lehigh County Democratic committee.

Article V - CHAIRPERSON

The Chairperson shall, in addition to the duties required by law, preside at all meetings of the Committee and shall have general charge and supervision of all Committee activities. He/She shall have the power to appoint all standing committees and such other special committees as are created from time to time. He/She shall have the power to call all special meetings of committee and all regular meetings at such time or times as may seem to her/him to be advisable, subject only to the vote of the Committee in fixing the number of regular meetings to be held during the course of the year.

Article VI - VICE CHAIRPERSON

The Vice Chairperson shall preside at all meetings of the Committee in the absence of the Chairperson. She/He shall perform all duties and have the powers of the Chairperson in the case of her/his temporary absence.

Article VII - SECRETARY

The Secretary shall keep a record of all proceedings of the Committee and shall issue notice by email to each member Committee prior to the date of the meeting and advertise it on the facebook page. The Secretary shall send a list of the officers and members of the Committee to the Lehigh County Democratic Committee leadership annually or if there is a change.

Article VIII - TREASURER

The Treasurer shall have the custody of all funds belonging to the Committee and shall pay all orders subject to the approval of the Chairperson and shall procure and file

receipts or vouchers for all such payments. No expenditures of funds of the Committee shall be made by the Treasurer outside the regular activities or expense thereof except upon the approval of a majority of the Committee at a special or regular meeting. She/He shall submit a report of the financial condition and transactions of the Committee at all regular meetings. A detailed report shall be provided at least semiannually-annually. Additionally, the Treasurer will file reports with the appropriate state and local offices with regard to fundraising.

Article IX - OUTREACH ADVISOR

The Outreach Advisor shall be responsible for developing strategies and activities to expand participation in the Committee of the Party's target groups. This will include organizing standing committees as needed.

Article X - QUORUM

One third of the dues paying members of the Committee shall constitute a quorum for the transaction of business, including election of officers and approval of a budget.

Article XI - CHANGES IN THE BY LAWS

- These Bylaws may be amended or repealed at any regularly called meeting of the members of the Committee, provided such proposed change is in writing and is signed by the member proposing it and is in the hands of the Chairperson before the call of the next meeting, at which such proposal is to be acted upon. The proposed by law change shall be sent to all members with the announcement of the meeting and must be notified at least 15 days in advance. Bylaws can be changed by majority vote of committee.
- Such proposed changes in the By Laws shall be referred forthwith by the Chairperson who shall make a report with its recommendations at the same meeting, if possible, but no later than the following meeting. A majority of the members present and voting shall be necessary to approve the change in the By Law.
- Unless and until amended or repealed by the members, these Bylaws shall continue in effect from year to year and no formal motion shall be necessary at any meeting of the Committee in order that they continue in force. Bylaw revisions shall be reported to LCDC for approval.

Article XII - ORDER OF BUSINESS

The order of business at meetings shall be as follows:

1. Approve the minutes
2. Treasurer's Report
3. Committee Reports

5. Old or unfinished business.

6. New business.

8. Speaker

9. Adjournment.

The order of business may be waived by the discretion of the chair.

Article XIII - MEETINGS

Regular meetings of the Committee shall be held at least four times per year.

Article XIV - REMOVAL OF LOCAL MEMBERS

Members and officers pledge themselves, as elected officials, to perform diligently and honorably their duties or resign. Unauthorized use of the Party name or resources is cause for removal as is conviction of a serious crime.

Approved May 2021 by LCDC

Amended September 13, 2022 – Dues raised to \$15 per person per

Amended April 9, 2024 to change our fiscal year to a January start